

## STUDENT VOLUNTEER APPLICATION FORM

OAH and NCPH need student volunteers to help with registration, the exhibit hall, special events and other duties as needed for the OAH and NCPH 2012 Annual Meeting April 18-22 in Milwaukee, Wisconsin. If selected, you will receive a FREE conference registration (an \$85 value). Time slots are assigned in the order applications are received on a first-come, first-served basis. No more than three (3) volunteers from each school or university will be accepted.

**REQUIREMENTS:** Volunteers must be a member of the NCPH, an undergraduate or graduate student, and at least 21 years old. They also need to work at least one full shift to receive free registration. Volunteers must register for the conference and pay for any special events. If accepted, those already registered will receive a refund and those not yet registered will receive a code for complimentary registration.

Please fill out the following form completely. You may email the completed form to [takoening@iupui.edu](mailto:takoening@iupui.edu) subject line: MILWAUKEE VOLUNTEER or you may fax in the form to (317) 278-5230 by February 5, 2012.

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|-----------------|----------------------------|
| 1.) Name:       | 2.) Email:                 |
| 3.) Cell Phone: | 4.) College or University: |

If you have any special needs we should be aware of, please explain below:

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Please carefully look over the time slots for which volunteers are needed and select at least one. We need 49 volunteers this year.

**Rank up to *three* time slots (1=first choice, 2=second choice, 3=third choice).**

Wednesday 4/18	Thursday 4/19	Friday 4/20	Saturday 4/21
1:00 pm – 5:00 pm	7:45 am - 11:45 am	7:45 am - 11:45 am	7:45 am - 11:45 am
	11:30 am - 3:30 pm	11:30 am – 3:30 pm	11:30 am – 3:30 pm
	3:30 pm - 7:30 pm		

By signing below, I agree to dress appropriately (business casual) and to conduct myself professionally during my volunteer time. I acknowledge that the information given above is accurate and that I am at least 21 years of age. I have disclosed any special needs and I certify that I am in good health and have no medical condition preventing my safe participation in the conference activities. I commit to work the time arranged between NCPH staff and myself, and I agree to notify NCPH staff at least two (2) weeks in advance if for some reason I am unable to work. If I do not give adequate notice and am unable to work a shift during the conference, I will reimburse NCPH my registration fee.

\_\_\_\_\_  
Signature – electronic or print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

NCPH staff will notify you if you are selected, and to verify your shift, by February 10, 2011. In addition, you will receive a volunteer orientation email a few weeks prior to the conference. If you have questions, please contact the Executive Offices at (317) 274-2716.