

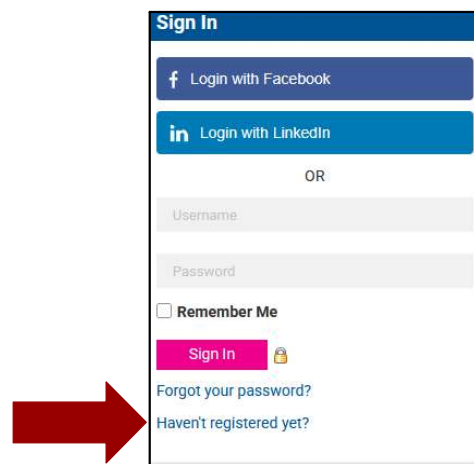
How to Receive *In the Loop: Student and New Professional Dispatch*

Current NCPH Account Holders:

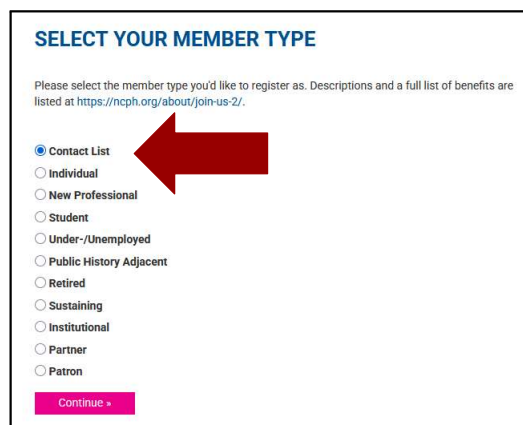
Subscribe by managing your email preferences at <https://community.ncph.org/default.aspx> and following the below instructions starting at Step 5.

New to NCPH:

1. Visit <https://community.ncph.org/> and register by selecting "Haven't registered yet?"

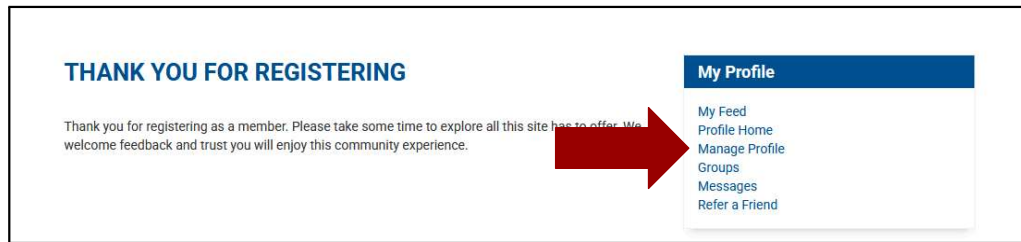


2. If you would like to join NCPH as a member (we have a subsidized rate for students and a membership support fund!) select the appropriate member type. Alternatively, this newsletter is not restricted only to members and you may select the "Contact List" option as your member type (note: this option will not provide you with the benefits of membership). Visit <https://ncph.org/join> to learn more about NCPH memberships.

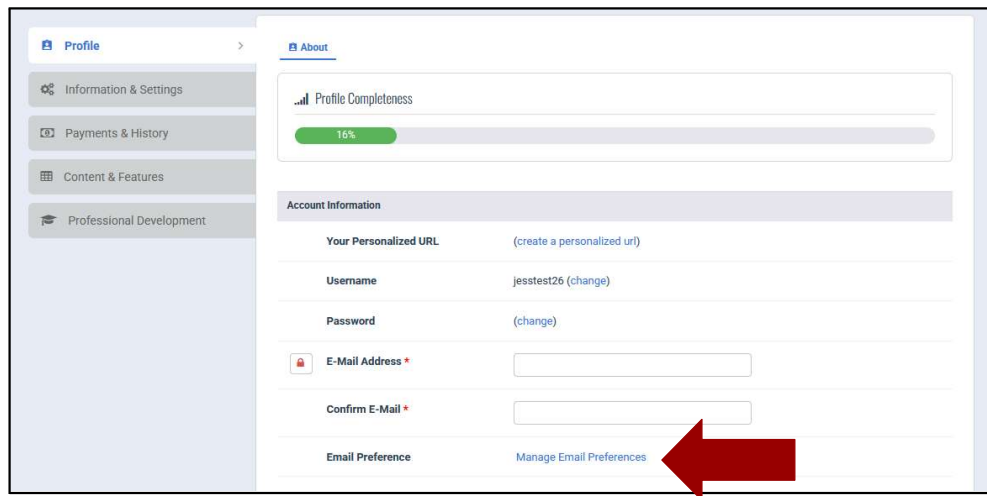
A screenshot of the 'SELECT YOUR MEMBER TYPE' page. The title is 'SELECT YOUR MEMBER TYPE'. Below the title is a paragraph: 'Please select the member type you'd like to register as. Descriptions and a full list of benefits are listed at <https://ncph.org/about/join-us-2/>.' There is a list of radio button options: 'Contact List', 'Individual', 'New Professional', 'Student', 'Under-/Unemployed', 'Public History Adjacent', 'Retired', 'Sustaining', 'Institutional', 'Partner', and 'Patron'. The 'Contact List' option is selected. A large red arrow points from the right towards the 'Contact List' radio button. At the bottom is a pink 'Continue >' button.

3. Follow the registration instructions.

- Once on the “Thank you for registering” page, select “Manage Profile” under the “My Profile” menu.



- Under the “Profile” tab, select “Manage Email Preferences.”



- Ensure “Student and New Professional Dispatch” is selected in your preferences and select “Save.” You can change these preferences at any time or email NCPH@iu.edu with any questions.

