

## **Frequently Asked Questions about Registering for the 2016 Joint National Council on Public History /Society for History in the Federal Government Meeting**

### **Q: What does the joint meeting mean?**

A: The SHFG is holding their traditional one-day meeting within the structure of the traditional four-day NCPH conference. All SHFG sessions, the SHFG Luncheon, and SHFG awards ceremony will all be held on Thursday, March 17. NCPH workshops, sessions, working groups, tours, and other events will be spread over the course of the four days. SHFG members are welcome to attend the SHFG meeting only, on Thursday, March 17 for one fee, or the full joint conference, over all four days for a higher fee.

### **Q: If I am attending the NCPH conference, do I have to pay to attend the SHFG sessions?**

A: If you have paid for the Full NCPH conference, SHFG sessions (except the luncheon) are included! If you would like to attend the SHFG lecture luncheon, you can add this event for \$50 (\$10 for SHFG members). Attendance at the SHFG awards ceremony is free and open to all attendees.

### **Q: I am a member of both NCPH and SHFG, how do I register?**

A: Visit <http://bit.ly/ncph2016reg>. Click “Register” in the blue box near the bottom of the page. When prompted, login using your primary NCPH email address and password. If you would like to attend both conferences, please select the “SHFG Member Full Joint Conference” option when registering. This includes all NCPH and all SHFG sessions. The SHFG lecture luncheon can be added for a discounted SHFG member rate of \$10 (the awards ceremony is free). You can add this after filling out your demographic information in the registration process, or you can log back on later and add the lunch by [logging in here](#), selecting the **My Events** option from the menu bar on the left, and clicking **Add Sessions** to your 2015 Annual Meeting registration.

If you would like to attend only the SHFG conference, please select “SHFG Member-Thursday Only” option when registering. This includes all NCPH and SHFG sessions on Thursday. The SHFG lecture luncheon can be added for a discounted SHFG member rate of \$10 (the awards ceremony is free). You can add this after filling out your demographic information in the registration process, or you can log back on later and add the lunch by [logging in here](#), selecting the **My Events** option from the menu bar on the left, and clicking **Add Sessions** to your 2015 Annual Meeting registration.

### **Q: I am a member of SHFG and not NCPH, how do I register?**

A: Visit <http://bit.ly/ncph2016reg>. Click “Register” in the blue box near the bottom of the page. When prompted, login using the **email associated with your SHFG membership** (you must use this email to get the SHFG rate). If you do not know the password, you may click “Forgot your Password?” or contact the NCPH office. You may then register for the NCPH and SHFG conferences by selecting “SHFG Member Full Joint Conference” or just the SHFG conference on Thursday by selecting “SHFG Member-Thursday Only.”

### **Q: I am not an SHFG member, but I only want to attend the SHFG sessions, how do I register?**

A: Please select the “Single Day” option when registering. When you fill out your demographic information, there will be a place to mark which day you will be attending. Select Thursday. You can then attend any of the regular NCPH or SHFG sessions on Thursday. You may also add any additional, tours or events (like the SHFG luncheon) that take place on Thursday for the applicable fees.

**Q: Is there a SHFG student rate?**

A: All students should register using either the NCPH Student Member or Nonmember Student rate. If you are a student who only wants to attend only the SHFG sessions on Thursday, you can register with the One Day rate.

**Q: Can I attend the SHFG luncheon?**

A: Everyone is welcome to attend the SHFG luncheon on Thursday, March 17. The event will include lunch and a speaker. Tickets are \$50. SHFG members can register for a discounted rate of \$10.

**Q: How do I become an SHFG member?**

A: You can join SHFG by visiting <http://shfg.wildapricot.org/join-us>. Please wait up to a week for your registration to be processed. You should then be able to register online for the conference at the SHFG member rate.

**Q: How do I become an NCPH member?**

A: [Click here](#) to join NCPH online. Alternatively, you can mail in a form with your payment. See (<http://ncph.org/cms/wp-content/uploads/NCPHmembership2015.pdf> for details.)

**Q: I have another question about registration, how do I get my question answered?**

A: For any additional questions about the conference, please contact us at  
Email: [ncph@iupui.edu](mailto:ncph@iupui.edu) Phone: 317-274-2716