

Student Volunteer Application Form

NCPH needs student volunteers to help with registration, the exhibit hall, special events and other similar duties for the NCPH 2016 Annual Meeting held in Baltimore, Maryland on March 16-19. If selected, you will receive a FREE conference registration (a \$115 value). A limited number of students from each university will be accepted, so register early!

Requirements: Volunteers must be a current member of NCPH, enrolled in school, and at least 21 years old. You will need to work at least one full four-hour shift to receive free registration. Volunteers must register for the conference and will still be responsible for any special event fees. If accepted, those already registered will receive a refund and those not yet registered will receive a code for complimentary registration.

Please fill out the following form completely. You may email the completed form to Nick Johnson, Volunteer Coordinator, at nickjohn@iupui.edu. Please use the subject line "2016 Baltimore Volunteer." Volunteer applications are due January 13, 2016.

1. **Name:**
2. **Email:**
3. **Cell Phone:**
4. **College/University Affiliation:**

If you have any special needs we should be aware of, please explain below:

Please carefully look over the time slots for which volunteers are needed. We need **25** volunteers this year.

Rank *three* time slots (1=first choice, 2=second choice, 3=third choice).

Wednesday March 16	Thursday March 17	Friday March 18	Saturday March 19
7:00 am – 11:00 am _____	7:00 am – 11:00 am _____	7:00 am – 11:00 am _____	7:00 am – 11:00 am _____
11:00 am – 3:00 pm _____	11:00 am – 3:00 pm _____	11:00 am – 3:00 pm _____	11:00 am – 3:00 pm _____
3:00 pm – 7:00 pm _____	3:00 pm – 7:00 pm _____ 3:30 pm – 7:30 pm _____	3:00 pm – 7:00 pm _____	2:00 pm – 6:00 pm _____

Please indicate in no more than two sentences why you wish to attend the NCPH conference, and what you think the volunteer experience will add:

Do you have any special skills or interests that we should know about (e.g. AV proficiencies, customer service, event coordination, etc.)?

By signing below, I agree to dress appropriately (business casual) and to conduct myself professionally during my volunteer time. I acknowledge that the information given above is accurate and that I am at least 21 years of age. I have disclosed any special needs and certify that I am in good health and have no medical condition preventing my safe participation in the conference activities. I commit to work the time arranged between NCPH staff and myself, and I agree to notify NCPH staff at least two (2) weeks in advance if for some reason I am unable to work. If I do not give adequate notice and am unable to work a shift during the conference, I will reimburse NCPH my registration fee.

Signature – electronic or print

Date

Printed Name

NCPH staff will notify you of your selection and shift time by January 20, 2016. You will also receive a volunteer orientation email a few weeks prior to the conference. If NCPH fills all volunteer positions prior to receiving your application, you will be notified of your placement on the volunteer waitlist. If you have questions please contact Nick Johnson, Volunteer Coordinator, at nickjohn@iupui.edu or (317) 274-2168.