

Foxfire

APPALACHIAN HERITAGE

The Foxfire Fund, Inc. • PO Box 541, Mountain City, GA 30562-0541
phone 706-746-5828 • fax 706-746-5829 • www.foxfire.org • foxfire@foxfire.org

Position: Public History and Archives Intern

Organization: Foxfire Museum and Heritage Center

Deadline to Apply: November 25, 2019

Foxfire is a heritage organization committed to the preservation and promotion of Southern Appalachian culture – its history, people, and traditions – through artifacts, oral history, and programs that interpret, document and celebrate the region, and fosters self-directed, community-based experiential learning opportunities. Foxfire is seeking interns for Spring 2020 to assist in interpretation and research-based projects as part of larger grant-funded directives.

- Duties
 - Intern duties will cover a range of topics and specific projects will be developed based on intern's interests and institutional needs.
 - Primary responsibilities will include:
 - Opening and closing museum buildings
 - Historical research
 - Digitization of archival materials
 - Collections care and museum maintenance
 - Museum interpretation and guided tours
 - Oral history and community-based initiatives
- Qualifications
 - To be considered, applicants must be in their senior year of study, a recent graduate, or currently enrolled in a graduate program. Candidates should be self-motivated and familiar with cultural heritage, but consideration will be given to those coming from related disciplines, including history, anthropology, historic preservation, architecture, archaeology, environmental studies, public history, or education. Ideal candidates will have strong research, writing, and public speaking skills. Interests in historic skills or specific elements of Appalachian heritage are a plus. Applicants should be comfortable in the outdoors, as leading walking tours throughout the museum campus will be part of internship duties.
- Duration
 - Internships will begin January 13th and extend until May 15th (some flexibility with dates)
 - Internship can be part-time or full-time, based on interns academic schedule (minimum 20 hours per week)

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- Stipend
 - \$10.00/hour stipend
 - Housing may be available if needed

- How to Apply
 - Submit the following to asstcurator@foxfire.org, subject heading “Spring Internship 2020 Application”
 - Resume
 - Cover letter—interest in an internship at Foxfire
 - Writing sample—no more than 12 pages
 - Names and contact info for three references

- Deadline to apply: November 25, 2019

*For more information, visit <https://www.foxfire.org/internships/>
or follow us on social media @foxfireorg*