

**Promotional Copy, Director of Curatorial Affairs  
(Supervisory Museum Curator IS-14) National Postal Museum**

*National Postal Museum seeks curatorial leader to provide direction in developing the overall policy and direction of the museum (Washington, DC).*

The Smithsonian's National Postal Museum (NPM) is dedicated to the preservation, study, and presentation of postal history and philately (the study of postage stamps and postal history). The museum showcases the largest and most comprehensive collection of stamps and philatelic material in the world—including postal stationery, vehicles used to transport the mail, mailboxes, meters, cards and letters, and postal materials that predate the use of stamps—and makes this rich history available to scholars, philatelists, collectors, and visitors from around the world.

The National Postal Museum seeks a Director of Curatorial Affairs (DCA), located in the Curatorial Department, which leads NPM's curatorial and research functions. The DCA provides dynamic and thoughtful leadership, vision, support and direction to NPM in the planning, development and implementation of curatorial, exhibitions, research, education, and publications. This position reports directly to the Deputy Director of NPM. Primary responsibilities include:

- Serve as the principal partner/advisor to the Deputy Director and the Museum Director on curatorial affairs.
- Participate as a member of the senior leadership team in developing overall policy and direction for the Museum to fulfill its stated mission.
- Serve as part of a team focused on the core museum collection consisting of the Department of Curatorial Affairs, the Collections Department, the Exhibitions Department, and the Department of Education and Visitor Services.
- Stewards, cultivates, and involves NPM's Council of Philatelists and Museum Advisory Council members to feel engaged and enthused with the Curatorial Program.
- Provides Smithsonian leadership, NPM executives, and outside stakeholders with presentation-ready materials for Council and other critical meetings.
- Initiates, develops, and conducts research activities in his or her own area of interest in the field of philately, postal history, communications, or history related to the collections and their conservation.
- Determines, plans, and guides the museum's approach to research and dissemination of content, including planning up to five years in advance for curatorial projects to be undertaken.
- Serves as part of the Museum's Exhibit Planning Group to develop a stellar exhibition program that touches on timely topics as well as the more traditional historic and contemporary issues.
- Provide leadership in the development of NPM's collections, especially in enhancing, through a variety of media, the accessibility of the Museum's collections and collections information for both the broader scholarly community and the general public.
- This is a Trust Position.

Development Resources, *inc.* is leading this search for the National Postal Museum. All of DRI's searches can be viewed at <http://driconsulting.com/available-positions/>. Applications can also be submitted via email to [search@driconsulting.com](mailto:search@driconsulting.com).

