



Position Posting

Title: Exhibit Developer
Reports to: Director of Exhibitions
Department: Exhibitions and Education
Classification: Exempt

About Us:

Founded in 1825, the Connecticut Museum of Culture and History (formerly the Connecticut Historical Society) has always worked to understand the past and encourage historical inquiry. Through innovative and award-winning exhibitions such as *Common Struggle*, *Individual Experience: An Exhibition About Mental Health* and *The Bicycle Game*, the Connecticut Museum works to ensure that Connecticut residents feel connected to the history and culture of the state and to one another. The Museum's vision is to work with an inclusive audience to promote historical and cultural perspectives as essential tools to connect with others, shape communities, and make informed decisions.

Description:

At the Connecticut Museum, Exhibit Developers work in a team environment to guide the creation of innovative, engaging, and inclusive exhibitions. As Exhibit Developer, you will lead all aspects of the collaborative development process, including research and interpretive planning, interdepartmental team management, content production, design, and installation. You will help foster a community-centered approach to exhibition development, amplifying stakeholder voices and structuring projects to maximize community participation and impact.

Key Responsibilities:

Exhibition Development

- Work with Exhibitions team to guide projects from concept to completion
- Conduct historical research and work with communities to develop exhibition content
- Write, edit, and proofread label copy
- Develop engaging interpretive strategies to create a unique visitor experience
- Select artifacts, images, and multimedia content
- Design, or manage the design of, graphics and galleries
- Generate ideas for and collaborate on future exhibitions and interpretive projects

Community Collaboration and Outreach

- Assemble and facilitate community participation in the exhibition development process

- Engage community partners as contributors, collaborators, and co-developers
- Manage formal and informal community groups, including advisory boards, community advisory committees, focus groups, and project partners
- Develop new strategies and content for the Museum's traveling banner program and additional offsite interpretation

Project Management

- With the support of the Director of Exhibitions, manage interdepartmental development team, external stakeholders, and contractors
- Assist with the development and coordination of exhibition schedules and budgets
- Ensure that exhibition deliverables are created, shared, and modified throughout the development process
- Assist with the development of grant and sponsorship materials
- Work with Marketing to develop promotional content related to exhibitions

Qualifications:

Experience and Education

- 3+ years of museum experience, including experience in all phases of the exhibition development process from concept to completion
- Experience working with community groups to develop exhibitions
- Superior written and verbal communication skills
- Bilingual and multilingual skills valued
- Broad knowledge of trends and issues in exhibition development and community engagement
- Willingness and comfort collaborating with diverse groups on complex issues
- Ability to work on multiple projects simultaneously
- Strong design sensibility, understanding what looks good and how graphic design works with content and audience
- Ability to conduct primary and secondary source research, and document and share your process and findings
- Ability to bring projects to completion on time, within scope, and on budget
- Knowledge of the various trades associated with the design, construction, and maintenance of exhibitions
- Bachelor's degree in history, American studies, museum studies, or a related field, or equivalent combination of education and experience, master's degree valued
- Proficiency with MS Office software
- Familiarity with Adobe Creative Suite, SketchUp, and TMS Collections

Schedule

Full time, Monday through Friday, occasional remote work opportunities.

Compensation

\$50,000 to \$60,000 per year.

Benefits

Eligible for full employee benefits package including medical, dental, vision, life, long term disability, employer contributions to 403(b) plan, and paid vacation and sick days.

How to apply

Please email **a letter of interest, resume and an example of your exhibition work (label writing, floor plan, installation photos, etc.)** to Susan Presutti, Director of Human Resources, spresutti@connecticutmuseum.org, **by January 13, 2025.**

Applicants will be considered on a rolling basis until a finalist candidate is identified which may be prior to January 13, 2025. The finalist candidates will provide three references (including current or former managers) with telephone numbers and email addresses.

The Connecticut Museum is an equal opportunity/affirmative action employer.