

Charlotte County Libraries and History is seeking a highly motivated and public-oriented Special Collections Librarian with experience in local history collections. The candidate will be responsible for the day-to-day running of two archival facilities as well as performing collaborative work with Libraries and History staff, including front-line library tasks. This involves the acquisition and evaluation of new and existing material, original cataloging of items into the integrated library system, and the proper housing of all archival material. Candidates are also expected to plan, direct, and implement a diverse array of programming and outreach while also working to increase the accessibility of the archival collection through the digitization of material for the online archives and periodic exhibits within each library branch.