

Architectural Historian / Preservation Planner

Architectural Resources Group (ARG) is a full-service architectural and historic preservation planning firm with offices in Portland, San Francisco, and Los Angeles. The firm seeks an **Architectural Historian / Preservation Planner** to support the Portland office, with intermittent support for projects based in other ARG offices also possible. This position requires an individual with a Master's Degree in Historic Preservation or closely related field from an accredited institution, along with **at least two years of post-graduate** work experience in a similar position. Job responsibilities include site assessments, archival research, proposal development, and technical report writing in support of various historic resource project types. A self-starting individual who can work independently and has strong research and communication skills will do well in this position.

This is a full-time position, with the expectation that the hired planner will work in the Portland office a minimum of three days per week. Part-time arrangements will also be considered.

Qualifications:

- Ability to conduct thorough, detail-oriented archival research using both physical and online repositories; experience with research using historical property records is preferred
- Outstanding writing, proofreading, and editing skills
- Ability to write clear, well-reasoned, and thorough historic contexts and assessments
- Ability to travel locally and regionally to complete site visits
- Ability to work both independently and collaboratively, and to take on a wide variety of tasks both large and small
- Ability to work within established budgets and to plan work accordingly
- Experience with historic resource surveys, historic resource evaluations, historic structure reports, National Register nominations, the Secretary of the Interior's Standards, and other applicable project types
- Familiarity with federal and state cultural resource management regulations and environmental review
- Ability to present project findings in a public setting
- Proficiency with the MS Office Suite (Word, Excel)

ARG offers a dynamic, energetic, and collaborative work environment. If full-time, this position is eligible for ARG's competitive benefits package, which includes medical, dental, disability, a 401k plan, and paid time off. Salary range for this position (full-time) is \$70,000-\$85,000, depending on experience. ARG is a majority Women-Owned Business and an Equal Opportunity Employer. We are recognized as a JUST Organization through the International Living Future Institute.

Submit letter of interest, resume, and one writing sample to careers@argcreate.com, with "PNW Architectural Historian Position" in the subject line. If selected to interview, be prepared to submit three professional references and one professional writing sample (10 pages maximum) in advance.