



International Museum of the
HORSE

Andy Beshear
Governor

Lee Carter
KHP President

Emily Lozon
Museum Director

Job Advertisement – KHP Exhibition Specialist

Advertisement Closes	September 18, 2026
Register #	2604716
Pay Grade	14
Salary	\$40,604.00 - \$50,000.00 Annually
Employment Type	Executive Branch non-Chapter Full Time, Eligible for Overtime Pay 40 HR/WK
Hiring Agency	Kentucky Horse Park
Location	4089 Iron Works Parkway Lexington KY 40511 USA

The International Museum of the Horse focuses on the relationship between humans and horses throughout world history. We seek qualified applicants for the position of Exhibition Specialist. Ideal candidates have experience in exhibit fabrication and maintenance, as well as planning and design. Candidates are collaborative and possess excellent communication, critical thinking, problem solving, organizational, and multi-tasking skills.

Primary Responsibilities

Fabrication

- Fabrication with hand and power tools, using a variety of materials including but not limited to wood, metal, acrylic, fabric, and foam
- Fabricate exhibit structures, scenery, cases, mounts, and interactive and educational materials
- Print and mount panels and signage
- Install exhibit structures, cases, mounts, barriers, lighting, panels, and signage

Maintenance

- Maintain exhibit spaces including but not limited to repairs, paint, flooring, and space dividers
- Maintain work areas, tools, equipment, and exhibit structures, cases, and mounts
- Routine exhibit inspections: clean and repair as necessary, and identify future needs
- Maintain exhibit lighting and lighting storage

Collaboration with Museum team

- Exhibit content, layout, and design
- Schedules for exhibits, rotating objects, and temporary displays
- Estimate exhibit costs and track expenses
- Order materials and supplies

Other

- Adherence to the KHP and Museum missions and policies
- Practice proper and safe object handling, including moving, packing, unpacking, installing, and de-installing, and helping with object photography, transportation, and storage
- Professional development and staying current with museum best practices and procedures
- Flexibility to work evenings, weekends, and holidays as required
- Other duties as assigned

Minimum Requirements

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- Three years of professional experience in museum exhibit production and fabrication, set design, or other relevant experience; five+ years preferred
- High school diploma or equivalent. Bachelor's degree or completion of vocational/trade school in relevant field preferred

Physical Requirements

- Ability to lift and/or move up to 50lbs
- Ability to use hand and power tools, ladders, and work from heights
- Intermittent physical activity such as walking, standing, sitting, bending, and stooping
- Ability to work around paint, wood, dust, chemical products, and animal dander

Qualifications

- Previous experience of museum exhibits and object handling
- Knowledge of museum standards and best practices, security, lighting, and ADA regulations
- Driver's License
- Proficiency with principles, techniques, tools, and equipment used in designing, fabricating, and installing museum exhibits
- Knowledge of electrical and/or audio-visual technologies a plus

*All candidates selected for an interview will be required to provide a portfolio of their professional work.

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